Town of Caney, Oklahoma

Annual Budget Document

For the Fiscal Year Ending

June 30, 2024

OCT 1 9 2023
State Auditor and Inspector

Atoka County

TOWN OF CANEY, OKLAHOMA ANNUAL BUDGET DOCUMENT FOR THE YEAR ENDED JUNE 30, 2024

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TOWN OF CANEY, OKLAHOMA ANNUAL BUDGET SUMMARY - BUDGET BASIS FOR THE YEAR ENDED JUNE 30, 2024

	_	GENERAL	OUNTY LES TAX
		FUND	FUND
REVENUES			
Sales Tax	\$	40,000	\$ _
Use Tax		16,500	-
County Fire Dept Support		-	37,000
Alcoholic Beverage Tax		8,000	-
Franchise Tax		6,500	-
Cigarette Tax		250	-
Motor Vehicle Tax		2,250	-
Gas Excise Tax		375	-
Fines & Forfeitures		376,000	-
Charges & Services		8,000	-
Grant Proceeds		4,000	-
Other Revenues		250	 -
TOTAL REVENUES:	<u>\$</u>	462,125	\$ 37,000
EXPENDITURES			
General Government	\$	102,000	\$ -
Police Department		341,500	-
Fire Department		38,000	77,000
Street & Alley Department		24,000	-
Grant Expenditures		-	
Transfers-Out			
TOTAL EXPENDITURES:	\$	505,500	\$ 77,000
REVENUES OVER (UNDER) EXPEND	\$	(43,375)	\$ (40,000)
BEGINNING CASH BALANCE	\$	43,874	\$ 40,052
ENDING CASH BALANCE	\$	499	\$ 52

NOTICE OF PUBLIC HEARING

In accordance with the Municipal Budget Act (O.S. Title 11, Secs 17-201 through 17-216), a public hearing for the purpose of discussing the proposed budget for the Town of Caney, Oklahoma, for the fiscal year July 1, 2023 through June 30, 2024, will be held during the regular Town Council Meeting on June 12, 2023. The Meeting will begin at 6:00 p.m. in the council chamber located in the City Hall building in Caney, Oklahoma.

TOWN OF CANEY, OKLAHOMA GENERAL FUND BUDGET DETAILS - REVENUES NON-GAAP BUDGET BASIS FOR THE YEAR ENDED JUNE 30, 2024

	ACTUAL AMOUNTS	AMENDED BUDGET	PROJECTED ACTUAL	PROPOSED BUDGET
REVENUES	2021-2022	2022-2023	2022-2023	2023-2024
Taxes				
Sales Tax	46,631	38,000	20.220	40.000
Use Tax	40,031	•	38,278	40,000
Alcoholic Beverage Tax	9,388	15,750	15,688	16,500
Franchise Tax	5,267	10,500	7,560	8,000
Cigarette Tax	270	6,500 250	6,335	6,500
Motor Vehicle Tax	1,934		234	250
Gasoline Excise Tax	1,934	2,750	2,158	2,250
Total Taxes	63,490	250 74,000	371	375
Total Taxes	03,490	74,000	70,624	73,875
Fines & Forfeitures				
Traffic Fines	155,035	190,000	189,922	200,000
Other Fines & Court Costs	81,324	89,000	89,931	95,000
CLEET / AFIS / Pass-thru	35,224	42,000	43,254	45,000
Tech Fee (new)	-	-	-	36,000
Misc Police Income			-	
Total Fines & Forfeitures	271,583	321,000	323,107	376,000
Charges for Services				
Donations & Dues	-	-	500	500
Rent	3,707	3,500	2,400	2,500
Other Service Revenue	· •	11,000	12,000	5,000
Total Charges for Services	3,707	14,500	14,900	8,000
Other Revenues				
Interest	303	250	239	250
Loan Proceeds	-			-
Sale of Assets / Insurance Proceeds	-	-	-	-
Miscellaneous	4,261	•	100	
Total Other Revenues	4,564	250	339	250
Grants				
TSET Grant	•	-	-	-
COPS Grant	-	-		•
ARPA Grant	17,291	17,455	17,455	•
Okla Dept of Ag - Fire Dept Support	4,763	10,053	10,053	4,000
REAP Grant		•		<u>-</u>
Total Grant Proceeds	22,054	27,508	27,508	4,000
			,	
TOTAL REVENUES	365,398	437,258	436,478	462,125

NO ASSURANCE PROVIDED
Page 2

TOWN OF CANEY, OKLAHOMA GENERAL FUND BUDGET DETAILS - EXPENDITURES NON-GAAP BUDGET BASIS FOR THE YEAR ENDED JUNE 30, 2024

EXPENDITURES General Government Personal Services 36,153 45,470 44,749 47,000 Materials & Supplies 7,946 12,500 12,461 15,000 Other Charges & Services 23,797 37,500 37,346 40,000 Capital Outlay 8,724 -		ACTUAL AMOUNTS 2021-2022	AMENDED BUDGET 2022-2023	PROJECTED ACTUAL 2022-2023	PROPOSED BUDGET
Personal Services 36,153 45,470 44,749 47,000 Materials & Supplies 7,946 12,500 12,461 15,000 Other Charges & Services 23,797 37,500 37,346 40,000 Capital Outlay 8,724	FXPENDITURES	2021-2022	2022-2023	2022-2023	2023-2024
Personal Services 36,153 45,470 44,749 47,000 Materials & Supplies 7,946 12,500 12,461 15,000 Other Charges & Services 23,797 37,500 37,346 40,000 Capital Outlay 8,724 -					
Materials & Supplies 7,946 12,500 12,461 15,000 Other Charges & Services 23,797 37,500 37,346 40,000 Capital Outlay 8,724 - - - CIP Grant Project Services - - - - Total General Govt. 76,620 95,470 94,555 102,000 Police Department Personal Services 179,376 203,834 203,446 213,000 Materials & Supplies 15,328 13,500 13,474 13,500 Debt Service - - - - - Capital Outlay - 21,839 -		36 153	45 470	44 740	47,000
Other Charges & Services 23,797 37,500 37,346 40,000 Capital Outlay 8,724 - - - CIP Grant Project Services - - - - Total General Govt. 76,620 95,470 94,556 102,000 Police Department Personal Services 179,376 203,834 203,446 213,000 Materials & Supplies 15,328 13,500 13,474 13,500 Other Charges & Services 75,813 90,000 90,000 115,000 Debt Service - - - - - Capital Outlay - 21,839 21,839 - Total Police Department 270,517 329,173 328,759 341,500 Fire Department Personal Services - 2,000 1,500 1,500 Materials & Supplies 9,31 15,500 15,412 16,500 Other Charges & Services 13,550 18,000 17,910	· · · · · · · · · · · · · · · · · · ·	•	•		
Capital Outlay 8,724	• •	•	· ·		
CIP Grant Project Services	_	•	27,300	37,340	40,000
Police Department Personal Services 179,376 203,834 203,446 213,000 Materials & Supplies 15,328 13,500 13,474 13,500 Other Charges & Services 75,813 90,000 90,000 115,000 Debt Service		0,724	-	•	-
Police Department Personal Services 179,376 203,834 203,446 213,000 Materials & Supplies 15,328 13,500 13,474 13,500 Other Charges & Services 75,813 90,000 90,000 115,000 Debt Service		76,620	95,470	94,556	102.000
Personal Services 179,376 203,834 203,446 213,000 Materials & Supplies 15,328 13,500 13,474 13,500 Other Charges & Services 75,813 90,000 90,000 115,000 Debt Service		·			
Materials & Supplies 15,328 13,500 13,474 13,500 Other Charges & Services 75,813 90,000 90,000 115,000 Debt Service -	Police Department				
Other Charges & Services 75,813 90,000 90,000 115,000 Debt Service -		179,376	203,834	203,446	213,000
Debt Service - - - - - - - - -	• •	15,328	13,500	13,474	13,500
Capital Outlay - 21,839 21,839 - Total Police Department 270,517 329,173 328,759 341,500 Fire Department Personal Services - 2,000 1,500 1,500 Materials & Supplies 9,331 15,500 15,412 16,500 Other Charges & Services 13,550 18,000 17,910 20,000 Operational Grant - USDA 4,000 - - - Debt Service Payments - - - - Capital Outlay 3,200 - - - - Total Fire Department 26,081 39,500 34,822 38,000 Street & Alley Department Personal Services 13,651 14,951 14,747 15,500 Materials & Supplies 964 5,000 1,311 1,500 Other Charges & Services 7,186 8,000 6,704 7,000 Capital Outlay 11,000 15,000 15,000 - <td>•</td> <td>75,813</td> <td>90,000</td> <td>90,000</td> <td>115,000</td>	•	75,813	90,000	90,000	115,000
Total Police Department 270,517 329,173 328,759 341,500		-	•	-	-
Fire Department Personal Services	•			21,839	-
Personal Services - 2,000 1,500 1,500 Materials & Supplies 9,331 15,500 15,412 16,500 Other Charges & Services 13,550 18,000 17,910 20,000 Operational Grant - USDA 4,000 - - Debt Service Payments - - - Capital Outlay 3,200 - - - Total Fire Department 26,081 39,500 34,822 38,000 Street & Alley Department Personal Services 13,651 14,951 14,747 15,500 Materials & Supplies 964 5,000 1,311 1,500 Other Charges & Services 7,186 8,000 6,704 7,000 Capital Outlay 11,000 15,000 15,000 - Total Street & Alley 32,801 42,951 37,762 24,000 Grant Expenditures CDBG Project - - - - TOTAL EXPENDITURES 406	Total Police Department	270,517	329,173	328,759	341,500
Personal Services - 2,000 1,500 1,500 Materials & Supplies 9,331 15,500 15,412 16,500 Other Charges & Services 13,550 18,000 17,910 20,000 Operational Grant - USDA 4,000 - - Debt Service Payments - - - Capital Outlay 3,200 - - - Total Fire Department 26,081 39,500 34,822 38,000 Street & Alley Department Personal Services 13,651 14,951 14,747 15,500 Materials & Supplies 964 5,000 1,311 1,500 Other Charges & Services 7,186 8,000 6,704 7,000 Capital Outlay 11,000 15,000 15,000 - Total Street & Alley 32,801 42,951 37,762 24,000 Grant Expenditures CDBG Project - - - - TOTAL EXPENDITURES 406	Fire Department				
Other Charges & Services 13,550 18,000 17,910 20,000 Operational Grant -USDA 4,000 - - Debt Service Payments - - - Capital Outlay 3,200 - - - Total Fire Department 26,081 39,500 34,822 38,000 Street & Alley Department Personal Services 13,651 14,951 14,747 15,500 Materials & Supplies 964 5,000 1,311 1,500 Other Charges & Services 7,186 8,000 6,704 7,000 Capital Outlay 11,000 15,000 15,000 - Total Street & Alley 32,801 42,951 37,762 24,000 Grant Expenditures CDBG Project - - - - - TSET Grant - Park - - - - - - ARPA Grant - 1,000 1,000 - - - TOTAL EXP	Personal Services	-	2,000	1,500	1,500
Operational Grant - USDA 4,000 - - Debt Service Payments - - - Capital Outlay 3,200 - - Total Fire Department 26,081 39,500 34,822 38,000 Street & Alley Department Personal Services 13,651 14,951 14,747 15,500 Materials & Supplies 964 5,000 1,311 1,500 Other Charges & Services 7,186 8,000 6,704 7,000 Capital Outlay 11,000 15,000 15,000 - Total Street & Alley 32,801 42,951 37,762 24,000 Grant Expenditures CDBG Project - - - - - TSET Grant - Park - - - - - - ARPA Grant - 1,000 1,000 - - - TOTAL EXPENDITURES 406,019 508,095 496,899 505,500 <t< td=""><td>Materials & Supplies</td><td>9,331</td><td>15,500</td><td>15,412</td><td>16,500</td></t<>	Materials & Supplies	9,331	15,500	15,412	16,500
Debt Service Payments -	Other Charges & Services	13,550	18,000	17,910	20,000
Capital Outlay 3,200 -	Operational Grant -USDA		4,000	-	-
Total Fire Department 26,081 39,500 34,822 38,000 Street & Alley Department Personal Services 13,651 14,951 14,747 15,500 Materials & Supplies 964 5,000 1,311 1,500 Other Charges & Services 7,186 8,000 6,704 7,000 Capital Outlay 11,000 15,000 15,000 - Total Street & Alley 32,801 42,951 37,762 24,000 Grant Expenditures CDBG Project - - - - - TSET Grant - Park - - - - - - ARPA Grant - 1,000 1,000 - - Total Grant Expenditures - 1,000 1,000 - TOTAL EXPENDITURES 406,019 508,095 496,899 505,500 REVENUES OVER (UNDER) EXP (40,621) (70,837) (60,421) (43,375) BEGINNING CASH BALANCE <t< td=""><td>Debt Service Payments</td><td>-</td><td>•</td><td>-</td><td>-</td></t<>	Debt Service Payments	-	•	-	-
Street & Alley Department	Capital Outlay	3,200		-	•
Personal Services 13,651 14,951 14,747 15,500 Materials & Supplies 964 5,000 1,311 1,500 Other Charges & Services 7,186 8,000 6,704 7,000 Capital Outlay 11,000 15,000 15,000 - Total Street & Alley 32,801 42,951 37,762 24,000 Grant Expenditures CDBG Project - - - - - TSET Grant - Park - - - - - - ARPA Grant - 1,000 1,000 - - - Total Grant Expenditures - 1,000 1,000 - - TOTAL EXPENDITURES 406,019 508,095 496,899 505,500 REVENUES OVER (UNDER) EXP (40,621) (70,837) (60,421) (43,375) BEGINNING CASH BALANCE 108,077 67,456 67,456 43,874 TRANSFER FROM SAVINGS -	Total Fire Department	26,081	39,500	34,822	38,000
Personal Services 13,651 14,951 14,747 15,500 Materials & Supplies 964 5,000 1,311 1,500 Other Charges & Services 7,186 8,000 6,704 7,000 Capital Outlay 11,000 15,000 15,000 - Total Street & Alley 32,801 42,951 37,762 24,000 Grant Expenditures CDBG Project - - - - - TSET Grant - Park - - - - - - ARPA Grant - 1,000 1,000 - - - Total Grant Expenditures - 1,000 1,000 - - TOTAL EXPENDITURES 406,019 508,095 496,899 505,500 REVENUES OVER (UNDER) EXP (40,621) (70,837) (60,421) (43,375) BEGINNING CASH BALANCE 108,077 67,456 67,456 43,874 TRANSFER FROM SAVINGS -	Street & Alley Department				
Materials & Supplies 964 5,000 1,311 1,500 Other Charges & Services 7,186 8,000 6,704 7,000 Capital Outlay 11,000 15,000 15,000 - Total Street & Alley 32,801 42,951 37,762 24,000 Grant Expenditures CDBG Project - - - - - TSET Grant - Park - - - - - - ARPA Grant - 1,000 1,000 - - - Total Grant Expenditures - 1,000 1,000 - - TOTAL EXPENDITURES 406,019 508,095 496,899 505,500 REVENUES OVER (UNDER) EXP (40,621) (70,837) (60,421) (43,375) BEGINNING CASH BALANCE 108,077 67,456 67,456 43,874 TRANSFER FROM SAVINGS - 15,000 36,839 -		13.651	14.951	14.747	15.500
Other Charges & Services 7,186 8,000 6,704 7,000 Capital Outlay 11,000 15,000 15,000 - Total Street & Alley 32,801 42,951 37,762 24,000 Grant Expenditures CDBG Project - - - - - TSET Grant - Park -		-			
Capital Outlay 11,000 15,000 15,000 - Total Street & Alley 32,801 42,951 37,762 24,000 Grant Expenditures CDBG Project - - - - - TSET Grant - Park - - - - - - ARPA Grant - 1,000 1,000 - - Total Grant Expenditures - 1,000 1,000 - TOTAL EXPENDITURES 406,019 508,095 496,899 505,500 REVENUES OVER (UNDER) EXP (40,621) (70,837) (60,421) (43,375) BEGINNING CASH BALANCE 108,077 67,456 67,456 43,874 TRANSFER FROM SAVINGS - 15,000 36,839 -		7,186	-		
Total Street & Alley 32,801 42,951 37,762 24,000 Grant Expenditures CDBG Project - <td< td=""><td>-</td><td></td><td></td><td></td><td>· -</td></td<>	-				· -
CDBG Project - <t< td=""><td>•</td><td>32,801</td><td>42,951</td><td>37,762</td><td>24,000</td></t<>	•	32,801	42,951	37,762	24,000
CDBG Project - <t< td=""><td>Court Formandiannes</td><td></td><td></td><td></td><td></td></t<>	Court Formandiannes				
TSET Grant - Park ARPA Grant - 1,000 1,000 - Total Grant Expenditures - 1,000 1,000 - TOTAL EXPENDITURES 406,019 508,095 496,899 505,500 REVENUES OVER (UNDER) EXP (40,621) (70,837) (60,421) (43,375) BEGINNING CASH BALANCE 108,077 67,456 67,456 43,874 TRANSFER FROM SAVINGS - 15,000 36,839 -	•				
ARPA Grant - 1,000 1,000 - Total Grant Expenditures - 1,000 1,000 - TOTAL EXPENDITURES 406,019 508,095 496,899 505,500 REVENUES OVER (UNDER) EXP (40,621) (70,837) (60,421) (43,375) BEGINNING CASH BALANCE 108,077 67,456 67,456 43,874 TRANSFER FROM SAVINGS - 15,000 36,839 -	•	•	•	•	-
TOTAL EXPENDITURES 406,019 508,095 496,899 505,500 REVENUES OVER (UNDER) EXP (40,621) (70,837) (60,421) (43,375) BEGINNING CASH BALANCE 108,077 67,456 67,456 43,874 TRANSFER FROM SAVINGS - 15,000 36,839 -		-	1.000	1,000	_
TOTAL EXPENDITURES 406,019 508,095 496,899 505,500 REVENUES OVER (UNDER) EXP (40,621) (70,837) (60,421) (43,375) BEGINNING CASH BALANCE 108,077 67,456 67,456 43,874 TRANSFER FROM SAVINGS - 15,000 36,839 -		-			
REVENUES OVER (UNDER) EXP (40,621) (70,837) (60,421) (43,375) BEGINNING CASH BALANCE 108,077 67,456 67,456 43,874 TRANSFER FROM SAVINGS - 15,000 36,839 -	•			_	
REVENUES OVER (UNDER) EXP (40,621) (70,837) (60,421) (43,375) BEGINNING CASH BALANCE 108,077 67,456 67,456 43,874 TRANSFER FROM SAVINGS - 15,000 36,839 -	TOTAL EXPENDITURES	406.019	508.095	496.899	505.500
BEGINNING CASH BALANCE 108,077 67,456 67,456 43,874 TRANSFER FROM SAVINGS - 15,000 36,839 -				,	
TRANSFER FROM SAVINGS - 15,000 36,839 -	REVENUES OVER (UNDER) EXP	(40,621)	(70,837)	(60,421)	(43,375)
	BEGINNING CASH BALANCE	108,077	67,456	67,456	43,874
ENDING CASH BALANCE 67,456 11,619 43,874 499	TRANSFER FROM SAVINGS	-	15,000	36,839	•
	ENDING CASH BALANCE	67,456	11,619	43,874	499

NO ASSURANCE PROVIDED
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TOWN OF CANEY, OKLAHOMA COUNTY SALES TAX FIRE DEPARTMENT FUND BUDGET DETAILS NON-GAAP BUDGET BASIS FOR THE YEAR ENDED JUNE 30, 2024

	ACTUAL	AMENDED	PROJECTED	PROPOSED
	AMOUNTS	BUDGET	ACTUAL	BUDGET
	2021-2022	2022-2023	2022-2023	2023-2024
REVENUES				
<u>Taxes</u>				
Co Fire Department Support	35,997	37,000	37,000	37,000
TOTAL REVENUES	35,997	37,000	37,000	37,000
EXPENDITURES				
Fire Department				
Materials & Supplies	7,965	25,000	25,000	22,000
Other Charges & Services	6,724	8,000	5,000	5,000
Debt Service Payments	19,311	-	-	· <u>-</u>
Capital Outlay	-	50,000	17,500	50,000
TOTAL EXPENDITURES	34,000	83,000	47,500	77,000
REVENUES OVER (UNDER) EXP	1,997	(46,000)	(10,500)	(40,000)
BEGINNING CASH BALANCE	48,555	50,552	50,552	40,052
ENDING CASH BALANCE	50,552	4,552	40,052	52

Annual Budget Summary
Louise Cain

of lawful age, being duly sworn upon oath, deposes and says: That I am

the APPOINTED REPRESENTATIVE

of ATOKA COUNTY TIMES, a weekly newspaper published in the City of Atoka, County of Atoka, and State of Oklahoma, and that the advertisement above referred to, a true and printed copy of which is hereunto attached, was published in said ATOKA COUNTY TIMES in consecutive issues on the following dates, to-wit:

1st Insertion	Q-7 20 23
2nd Insertion	20
3rd Insertion	20
4th Insertion	20
5th Insertion	20

That said newspaper has been published continuously and uninterruptedly in said county during a period of one-hundred and four consecutive weeks prior to the publication of the attached notice or advertisement; that it has been admitted to the United States mail as second-class mail matter; that it has a general paid circulation, and publishes news of general interest, and otherwise conforms with all the statutes of the State of Oklahoma governing legal publications.

Publication Cost

76.50

Proof Fee

10.02

Total Cost

86.5

(Editor, Publisher or Appointed Representative

Subscribed and sworn to before me this

1 day of Are 2

My Commission Expires

2004

Legal Notice

(Published in Atoka County Times on Wednesday, June 7, 2023)

LPXLP

TOWN OF CANEY, OKLAHOMA ANNUAL BUDGET SUMMARY - BUDGET BASIS FOR THE YEAR ENDED JUNE 30, 2024

	GENERAL FUND	COUNTY SALES TAX FUND
REVENUES		
Sales Tax	\$ 40,000	\$ -
Use Tax	16,500	-
County Fire Dept. Support	-	37,000
Alcoholic Beverage Tax	8,000	,
Franchise Tax	6,500	-
Cigarette Tax	250	-
Motor Vehicle Tax	2,250	_
Gas Excise Tax	375	-
Fines & Forfeitures	376,000	-
Charges & Services	8,000	-
Grant Proceeds	4,000	=
Other Revenues	250	-
TOTAL REVENUES	\$462,125	\$37,000
EXPENDITURES		
General Government	\$102,000	_
Police Department	341,500	_
Fire Department	38,000	77,000
Street & Alley Department	24,000	-
Grant Expenditures	-	
Transfers-Out	-	-
TOTAL EXPENDITURES	\$505,500	77,000
REVENUES OVER (UNDER) EXPEND	(43,375)	(40,000)
BEGINNING CASH BALANCE	\$ 43,874	40,052
ENDING CASH BALANCE	\$ 499	52
63		2/4

NOTICE OF PUBLIC HEARING

In accordance with the Municipal Budget Act (O.S. Title 11, Secs. 17-201 through 17-216), a public hearing for the purpose of discussing the proposed budget for the Town of Caney, Oklahoma, for the fiscal year July 1, 2023 through June 30, 2024 will be held during the regular Town Council Meeting on Monday, June 12, 2023. The meeting will begin at 6:00 p.m. in the Council Chamber located in the City Hall building in Saney, Oklahoma.

Resolution # 23-5

A RESOULTION OF THE GOVERNING BODY OF THE TOWN OF CANEY, OKLAHOMA, FOR THE PURPOSE OF ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR WHICH WILL BEGIN JULY 1, 2023 AND WILL END JUNE 30, 2024.

WHEREAS, the Town of Caney, Oklahoma has duly resolved to comply with the Municipal Budget Act as described in Sections 17-201 through 17-216 of Title 11 of the Oklahoma Statues; and

WHEREAS, said Municipal Budget Act requires the adoption of an annual operating budget of each fiscal year prior to the July 1st beginning of such fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF CANEY, OKLAHOMA THAT:

- 1. The Annual budget document is hereby duly adopted as the operating budget for the Town of Caney, Oklahoma for the fiscal year beginning July 1, 2023 and ending June 30, 2024.
- 2. Said budget document reflects the following appropriations:

General Fund		
General Government	\$	102,000
Police Department		341,500
Fire Department		38,000
Street & Alley		24,000
Grant Expenditures	_	
Total Fund Appropriations	\$	505,500
·		
County Sales Tax Fire Dept Fund		
Total Fund Appropriations	\$_	77,000

ADOPTED BY THE TOWN BOARD OF TRUSTEES of the Town of Caney, Oklahoma this 12th

day of June, 2023.

aracook

Mayor

Official Seal

ATTEST: